

Energized Electrical Work Order

Part I: To be completed by the requester:

1. Description of the circuit / equipment / job location: _____

2. Description of the work to be done: _____

3. Justification of why the circuit / equipment cannot be de-energized: _____

Requester: _____ Date: _____

Part II: To be completed by the electrically qualified person doing the work:

1. Detailed job description: _____

2. Description of safe work practices to be employed: _____

3. Results of shock hazard analysis: _____

4. Determination of shock hazard boundary: _____

5. Results of flash hazard analysis: _____

6. Determination of flash hazard boundary: _____

7. Necessary PPE to perform work: _____

8. Job hazard briefing attended by: _____

9. Do you feel the work can be performed safely: _____

Qualified Employee: _____

Qualified Employee: _____

Part III: Management Review:

Maintenance Manager Review: _____

Supervisor Review: _____

Safety Manager Review: _____